

CITY OF MESA

Meeting Agenda - ACTIONS

Self-Insurance Trust Fund Board

Tuesday, February 21, 2023

8:00AM – 9:30AM

MCP – Room 170

Roll Call - Board Members:

Councilmember Scott Somers, Chairperson
Michael Kennington
Courtney Guinn
Michael Schaiberger
Peggy Lynch
Tracy Hurt, Board Secretary

Others in attendance:

Jason Reed, Deputy City Attorney
Lisa Lorts, RM Claims Analyst
Nitra Hawkins, Safety Administrator
Janice Ashley, Employee Benefits Administrator
Brian Ritschel, OMB Director
Samuel Schultz, OMB Deputy Director
Kristi Griffin, OMB Budget Coordinator
Teri Overbey, HR Director

1. Items from citizens present

None

2. Hear a presentation and discuss the following Trust Funds and the related Trust Agreement
 - a. Public Property and Liability Trust Fund
Presenter: Jason Reed, Deputy City Attorney
 - b. Worker's Compensation Trust Fund
Presenter: Nitra Hawkins, Safety Administrator
 - c. Employee Benefits Trust Fund
Presenter: Janice Ashley, Employee Benefits Administrator
3. Discuss and take action on recommendations to City Council regarding the financial viability and staff recommendations for budgeting of the following Trust Funds for FY 23/24:
 - a. Public Property and Liability Trust Fund
 - b. Worker's Compensation Trust Fund
 - c. Employee Benefits Trust Fund

Michael Kennington made a motion to approve the recommendations as presented and Courtney Guinn seconded the motion.

Board Chair Councilmember Somers called for a vote:

**Peggy Lynch – yes
Courtney Guinn – yes
Michael Schaiberger – yes
Michael Kennington – yes
Councilmember Somers – yes**

The recommendations passed unanimously.

4. Discuss, consider, and provide direction on the Board's recommendation on whether the City Council should pass and adopt a resolution that would modify the PPL Trust Fund so that the PPL Trust Fund could maintain a floating balance between \$10 and \$15 million.

Michael Kennington made a motion to approve the recommendation as presented and Courtney Guinn seconded the motion.

Board Chair Councilmember Somers called for a vote:

**Peggy Lynch – yes
Courtney Guinn – yes
Michael Schaiberger – yes
Michael Kennington – yes
Councilmember Somers – yes**

The recommendation passed unanimously.

5. Verify current risk management/insurance provider licenses.

Board members were presented copies of the insurance licenses and verified all were current.

6. Discuss and take action on authorizing the Chairperson of the Board to approve Board minutes after draft minutes have been circulated to all members.

Michael Kennington made a motion to approve the authorization as presented and Michael Schaiberger seconded the motion.

Board Chair Councilmember Somers called for a vote:

**Peggy Lynch – yes
Courtney Guinn – yes
Michael Schaiberger – yes
Michael Kennington – yes
Councilmember Somers – yes**

The motion passed unanimously.

7. Discuss/schedule future meetings

Board Secretary Tracy Hurt noted the next meeting would be February 2024.

8. There being no other items for discussion, the meeting was adjourned at 9:40am.

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